

Job Description

Officials Educator

Great Britain Wheelchair Rugby



OFFICIALS EDUCATOR

JOB DESCRIPTION

Job title	Officials Educator
Job Summary	An educator is responsible for the training and development of new and existing officials. The aim is to improve the quality of officiating and increase the number of current officials in line with GBWR's business plan.
Training	All Educators are required to attend an Educator Role Training Course.
Prerequisites	Educators are required to be a high standard of official within their chosen discipline. – Educators can only assess officials on the pathway up to the level they possess in that discipline.

Overview of Duties:

- Deliver the 'Introduction to Officiating' Course
- Act as lead official at selected GBWR Super Series events
- Assess and guide officials on the education pathway

Deliver the 'Introduction to Officiating' Course:

- Work as a team with the WDO to ensure the Introduction to Officiating course is kept current and relevant.
- Work effectively as a team of educators to deliver the Introduction to officiating course (rotation between educators).
- Communicate the attendance and feedback from courses to the WDO

Act as lead official at selected GBWR Super Series events:

- To support where necessary the Workforce Development Officer during official's selection.
- Consider officials development level, experience, personal requirements and confidence when creating the schedule.
- Complete the officials schedule and communicate to the WDO and the event coordinator.
- Meet & greet new officials and introduce them to the officiating team.
- Ensure all officials especially new/developing officials feel supported and welcomed as part of the officiating team.
- Be the first point of contact for all officials for the duration of the event.
- Ensure the schedule is clear and accessible to all officials.
- Conduct an officials group meeting prior to any event, to discuss any changes in event rules/procedures, introduce new officials, housekeeping etc.
- It may be necessary for educators to cover officiating duties during an event, this will vary depending on the number of officials available.

Assess and guide officials on the education pathway:

- Support and educate all necessary officials in line with the education pathway.
- To work 1-2-1 with Developing officials, when learning new duties, or when an increase in game level provides extra pressure.
- Coordinate the education of aspiring and developing officials. (This does not necessarily mean the educator needs to give all the information, pair developing/aspiring officials with higher qualified officials and allow them to provide knowledge.)

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- Brief any officials that you may be pairing with developing/aspiring officials to ensure they are aware and happy to support.
- Conduct and complete assessment paperwork, by observing developing/aspiring officials during a pre-determined game. (Marking against Criteria and assessing competency (C or NYC))
- Discuss results of assessment paperwork with the observed official, creating action plans to move forward if NYC.
- Provide the WDO with feedback on the event that could include.
 - List of new officials that need recognising & why
 - Existing officials that have been particularly flexible & helpful
 - Details of how the weekend has gone, any specific challenges & changes that occurred
 - Officials that need any specific thank you, for their achievements.
- Send all Completed assessment paperwork from the event for both Developing and Aspiring officials to the WDO for documentation and distribution.
- Provide and assess officials with the required rules test when necessary.

Definitions:

- Development Officials – Officials who have attended the Introduction to officiating course but are yet to be qualified as a level 1 official.
- Aspiring officials – Officials who are looking to progress onto the next level of officiating. (e.g. Level 1 looking to become a Level 2 or Level 2 looking to become a Level 3)