



## Record of GBWR Board of Management Meeting dated 27 November 2018

Present: David Pond CEO DP  
Julie Bunnage National Development Director JB  
Paul Arnold National Development Director PA  
Daniel Hook Compliance & Membership Officer DH

1. [Apologies](#) Nil
2. [Minutes of meeting dated 31 Oct 18](#)
  - 2.1 Approved
3. [Actions Arising from 27 Jun 18](#)
  - 4.6 Still Outstanding DP to meet with Vicky Tolfrey Loughborough to review Agreement  
Action: DP
  - 6.6 Action Complete. PA reported that we now have 3 established Classifiers with two who are internationally accredited plus 3 trainees. A training package has been put in place with training days/opportunities identified including attendance at a GB camp in Lillishaw.
  - 6.9 Action Complete. Workforce Conference will be on 31 March at Loughborough. Workforce Officer leading. Draft programme being developed.
  - 9.0 Club Affiliation Meeting – PA reported that this went well and that RDOs had a good understanding of their role in the process and what was expected. The process is much better defined and the team thanked Andre Flatt and Simon Le’Fevre for the work they had put into this.
- 4.0 [October Management Accounts](#)
  - 4.1 DP explained that following the in-depth analysis of the Sept half year accounts he wanted assurance that the Oct accounts supported the September analysis. The BOM confirmed that it did. JB reported that she had been in discussion with Sport England to ask if there was flexibility to move funds between areas. Whilst some areas will end the year underspent there are at least two areas - safeguarding and website that will go over budget. Sport England had given verbal agreement to this but JB will follow up to get a written response.  
Action: JB
5. [Future Management of Events](#)
  - 5.1 DP thanked PA for his paper which set out the current position in respect of Event Management and the current and future challenges. It was agreed that the status quo is not an option because: the club competition structure had grown from one league of 7 teams to 3 leagues totalling 22 teams; the challenges of finding suitable venues; the cost of the current competition which significantly exceeds current income and budget. Following a detailed exploration of the issues and some of the options available the following actions were agreed:



- An options paper which presents the current position and provides some options for a different competition structure will be presented to the DMG Action: PA
- Following the above, a working group will be formed to look at options in more detail and come up with costed proposals by March 2019
- The target will be to implement changes for the 2019 season
- To cover the interim work will be undertaken to consider the Event Management requirement. Action: PA to present to DP by 1 Dec
- DP to develop the GB team manager requirement by 1 Dec
- DP and PA to arrange to meet with Lee Stutely on morning of 12 December to discuss
- JB to look at the requirement for a new post to support the monitoring of impact aligning this with development and Aspiration Fund investment

7. [Diversity & Inclusion Plan](#)

- 7.1 JB reported on the conference she had attended delivered by Inclusive Boards. She also provided some points for the action plan that require board attention. DP agreed to discuss with the board with a view to a more proactive approach next year.  
Action: DP

8. [King Power Quad Nations 2019](#)

- 8.1 DP updated on progress. The launch now re-arranged for 13 December. PA confirmed that RDOs building the Youth event and Women and Girls event . PA to confirm the requirement for changing facilities etc.  
Action: PA

9. [Preparation for Board Strategy Day](#)

- 9.1 DP outlined the programme for the Board Strategy Day on 15 Jan 19. There is a 45min slot to present progress towards our Strategic Plan goals. DP suggested presentation no more than 15-20 minutes to allow board questioning.  
Action: PA/JB

10. [AOB](#)

- 10.1 Insurance. The position of insurance for staff hiring vehicles for business was discussed. JB will review and report back.  
Action: JB
- 10.2 Appraisal times agreed as:
- |             |    |
|-------------|----|
| 0830 12 Dec | DH |
| 1030 12 Dec | PA |
| 0830 19 Dec | JB |
- All to forward DP top objectives and progress.

Date of Next Meeting: 1100 18 Dec 18