



## Record of GBWR Board of Management Meeting dated 31 October 2018

**Present:** David Pond CEO DP  
Julie Bunnage National Development Director JB  
Paul Arnold National Development Director PA  
Daniel Hook Compliance & Membership Officer DH

**In attendance:** Lee Stutely GB Team Manager LS

1. [Apologies](#) Nil
  
2. [Minutes of meeting dated 11 Sep 18](#)
  - 2.1 Approved
  
3. [Actions from 27 Jun 18](#)
  - 4.6 Outstanding DP to meet with Vicky Tolfrey Loughborough to review Agreement  
Action: DP
  - 6.6 PA to meet with Deborah Duffield GBWR Head Classifier and will bring plan back to November BOM.  
Action: PA
  - 6.9 Workforce Conference. Planned for Feb/Mar 19. PA will bring plan back to November BOM.  
DP to put H&S reminder on website and asked that H&S be covered at the Conference  
Action: PA
  
- 4.0 [September Management Accounts](#)
  - 4.1 The BOM reviewed the September Management Accounts.
  
5. [Updates](#)
  - 5.1 Workforce
    - Time to Listen course weekend 2/3 November with 8 participants. Majority of clubs now have a rep who has undertaken the course
    - 2 Introduction to Officiating Courses scheduled between now and end of March
    - Educator programme running alongside Super Series. Focus of Educator I to support officials and is the lead for officials on the day
  - 5.2 [North](#)
    - Taster sessions run in Bolton supported by Crash 3 new players WR5s
    - Focus on Manchester and Newcastle Action: DP to provide contact details
    - Activity at Sheffield and Middlesbrough SIUs
  - 5.3 [Midlands/London](#)
    - Taster sessions at Coventry RFC. Coventry also piloting Activators Course
    - Activity in Birmingham planned
    - Richmond Council funding 2 taster sessions



- Potential taster session in Croydon and in Cambridge both in Jan. Cambridge supported by CSP
- 5.4 South West
- 3 taster sessions being delivered in Aldershot working alongside Aldershot, Farnborough and Basingstoke
  - Plans in Cornwall for 4 taster sessions – potential of Truro and Bodmin
  - Had enquiries from Worcester
  - Dorset. A number of issues which will be followed up outside the meeting. Action: DP
6. Wales
- 6.1 Lots of really strong activity happening in Wales.
- The WRU has funded 10 chairs which ROMA are manufacturing.
  - The WRU are also funding 2 disability officers who are working alongside GBWR programmes.
  - Level 2 course being run in Wales with 10 candidates all linked to projects in Wales around Scarlets, Dragons and Ospreys.
  - Scarlets are starting adult rugby in Jan to run alongside junior programme
  - Dragons have sessions booked for Jan. Also now running junior and adult rugby.
- 6.2 Welsh Junior Tournament going ahead on 18 November at Llandarcy Academy. Plan also is to launch Rupert Moon as GBWR Ambassador. DP to draft press release and pass to Rupert for comment and press contacts. Action: DP
7. Diversity & Inclusion Plan
- 7.1 JB updated on the briefing she attended and provided notes. DP concerned about resource required to undertake the work required and the absence of a lead. He discussed the option of using some consultancy support eg Mary Nicholls who has worked for GBWR in this area previously. JB offered to populate the action plan as a basis for further reviewing what the priority areas are to enable a more informed decision about how to move this forward. Action: JB
8. Safeguarding
- 8.1 DP updated on safeguarding. He had met with RFU head Legal Angus Bujalski and the new RFU Safeguarding Officer Viv Rimmer. Following discussions it was agreed that:
- Viv would confirm that the RFU is performing the safeguarding functions outlined in the GBWR briefing document – DBS management and risk assessment of disclosures
  - Viv and GBWR would have a follow up meeting as soon as Viv had settled into her new role
  - There may be potential for a shared Safeguarding position
- 8.2 In view of the above DP will discuss with Gill Camina her continuing to provide Case Management and Training support until at least the end of the financial year. In doing this DP accepts that there will be further safeguarding overspend. Action: DP



9. Club Affiliation

9.1 DP explained that he would not be available for the club affiliation preparation day. PA will lead on this with Simon Le'Fevre. DP asked that all documentation relating to clubs be available on that day.

Action: PA/DH

10. Quad Nations

10.1 Following the tragic situation in Leicester DP provided an update on the Quad Nations plan.

Date of Next Meeting:

1000	27 Nov	Twickenham main agenda item – event management.
	18 Dec	