



Record of GBWR Board of Management Meeting dated 22 November 2017

Present: David Pond CEO DP
Kirsty Clarke National Development Director KC
Daniel Hook Compliance & Membership Officer DH
Richard Allcroft RA (invited to attend and present item 9)

1. [Apologies](#) Lucy Jones Head Fundraising (LJ)

2. [Minutes of meeting dated 18 Oct 17](#)

2.1 Approved

3. [Actions arising not otherwise covered on the Agenda](#)

Carried over from 26 Apr 17

14.1 Project group to look at outstanding recognition to be actioned. DP reported that he had spoken with Bob O'Shea and would be drafting a paper. **DP**

18 Oct 17

8.1 Action required to register with Fundraising Regulator **LJ**

Standard Fundraising Support Package to be developed for clubs 7 individuals **LJ**

9.1 Follow up with Formula 1 **LJ**

4. [Appointment of Compliance & Membership Officer](#)

4.1 DP confirmed that the role would be part of the senior management team in recognition of the increased importance of governance and compliance. The BOM welcomed Daniel into the new role.

5. [September Management Accounts](#)

5.1 DH explained that he had met with Wilkins Kennedy and Andrew Flatt and it had now been agreed that the management accounts would be prepared for end of October and that these would reflect the changes required for September.

Action: DH

6.0 [Website/Database](#)

6.1 Website DP said that both were now very high priority. KC had produced a good website scoping document of the areas which need attention, this needs further review for GB programme and corporate. It was agreed that DP should discuss with Pushlogic the possibility of one of them meeting the team in London. **Action: DP**

6.2 Database. KC said that having looked at two systems, Upshot and Go Membership the preferred one was the latter as it provided the best match for the functionality required. DH said that the RFU would have to agree for the system to be ported on the RFU and he took an action to investigate. DP said that this was a high priority to have in place as it would



reduce the workload of the Membership Secretary, provide a more accurate way of recording and accessing membership data and improve the experience for members. KC said that there may be an opportunity to sell the membership page to an advertiser, DP suggested that Irwin Mitchell or Coloplast may be good contenders. He asked DH to provide an action plan with timelines of the process to achieve purchase and implementation.

Action: DH

7.0 [Communications](#)

7.1 DP said he was concerned that we have lost the ability to upload immediately to the website as Nathaniel was not always immediately available. This he said had created some real issues as the website remains the main communication tool with those in the sport as well as those who are outside but trying to find information on the sport. KC explained that the current contract was based on development activity and that there had been some excellent social media coverage of the Super Series using Twitter and Facebook. All agreed that Nathaniel had also produced an excellent members newsletter. Following discussion it was agreed that DH would post any time dependent information. DP said that he would continue to write press releases as Onshore had become very expensive.

8.0 [Director Updates](#)

- 8.1 **Development.** KC reported that the Variant 'Wheelchair Rugby 5's would launch on 10 Dec at Stoke Mandeville in the form of the inaugural tournament. The BOM discussed the classification criteria and agreed that at this point those who are able bodied but with mental health issues do not fit into the classification criteria that have been developed and are therefore not eligible to play. It was understood that this may disappoint some who wish to play but issues of safety and duty of care are paramount and GBWR staff do not have the skills to work with this group of people. It was agreed that this is the start of a completely new game and inevitably over time it will evolve.
- 8.2 The Lord Taverners launch of the youth partnership will be on Saturday 25th at Stoke Mandeville and on Sunday at SS1 teams will commit to the Stonewall Rainbow Laces campaign by wearing rainbow headbands.
- 8.3 **GB.** DP updated on the fundraising initiative with Lloyds of London on 23 Nov. The GB team will also support for the Rainbow Laces campaign at this. Dame Katherine Grainger will attend. Ahead of the event there has already been some significant commitment from insurance companies.
- 8.4 DP updated on the Wheelchair Rugby Quad Tournament. Plans were now well advanced and it is hoped that team confirmations will be received in the next week. DP asked about any plans for development around the event. KC said that the Thursday of the event week was World Women's Day so it was hoped to do something around that. Also there will be schools' activity planned with schools also invited to the tournament.

9.0 [International Agenda](#)

9.1 RA took the BOM through the International Relations Investment Strategy document. He explained that his purpose of attending the BOM was part of the plan to better integrate the



international strategy with operational business. He spoke about his aspiration to become the IWRF President and if he is successful then he would no longer lead the GB international work so succession planning is important and is an element in the plan. He went through the IR objectives and focused particularly on where there was a connection to GBWR objectives. DP noted the objectives around events and suggested that RA consider using the Quad nations as an opportunity to engage with the European nations about a European Club championship and his own candidature for the Presidency.

- 9.2 Following discussion of the various elements it was agreed that RA and KC should meet to discuss the classification development opportunities around events and the Quad Nations.

Action: RA/KC.

- 9.3 It was agreed that RA should attend one of the GBWR budget planning meetings in the new year and that the Chair of the International Influence Committee should aim to attend the BOM 4 times a year to report against the plan.

12. [AOB](#)

- 12.1 Nil

Date of Next Meetings

14 Dec 1000 Twickenham

Post Meeting Note: This will be the website workshop with PushLogic

23 Jan Business/Budget Planning 18/19

24 Jan BOM (Q3 Review)

30 Jan Board Strategy Day (confirmation to follow on attendance)

7 Feb Business/Budget Planning 18/19

14 Feb Business/Budget Planning 18/19