

Call for Applications - IWRF Technical Delegates

The International Wheelchair Rugby Federation (IWRF) is seeking qualified applicants to take on Technical Delegate positions for sanctioned events from 2017 to 2020.

The primary role of the Technical Delegate (“TD”) is to ensure that the wheelchair rugby competition is conducted in accordance with all rules and regulations of the IWRF. Prior to the event, the TD is responsible for liaison with the event Local Organizing Committee (“LOC”), providing advice and information on the technical requirements for the wheelchair rugby competition. During the event, the TD is the senior IWRF representative to the LOC, and has the authority to rule on all matters related to the rules and regulations of the IWRF.

The IWRF continues to work to develop and support individuals interested in filling these important positions at key events. One of our aims is to invest in people who wish to develop their skills as TD. This call for applications will be used to establish a roster of individuals who are able to commit to the sport and work with the IWRF to manage and develop a world-class competition system.

The IWRF will initially appoint TDs for events in 2017 and 2018. For events hosted in 2019 and 2020, the IWRF will rotate through the established roster assigning TD’s 18 months prior to the events.

For the positions of TD and Assistant TD for the 2018 World Championship and 2020 Paralympic Games, the selection committee will solicit applications from among experienced IWRF Technical Delegates. The selection committee will review the applications, conduct interviews and make a recommendation to the IWRF Board of Directors.

In 2018 the IWRF will invite other potential individuals to submit their application to be considered for TD positions for 2019 and 2020. Those individuals who qualify as TDs will be added to the roster.

In addition to the events listed below, the IWRF may also select TDs from among the applicants for additional IWRF sanctioned events taking place from 2017 to 2020. IWRF will consult with the selected applicant to confirm interest before making these appointments.

Selection as a TD for these events will create an opportunity for individuals to develop and demonstrate their skills, so that in future they may be eligible for appointment to World Championships or Paralympic Games based on their experience.

Available Positions

- Technical Delegate, 2017 IWRF European Championship Division A
(June 24, - July 1, 2017, Koblenz, Germany)
- Technical Delegate, 2017 IWRF Americas Championship
(Date and Location TBD, between July and August 2017)
- Technical Delegate, 2017 IWRF Asia-Oceania Championship
(Date and location TBD, between August and September 2017)
- Technical Delegate, 2017 IWRF European Championship Division C
(Date and location TBD)
- Technical Delegate, 2018 IWRF World Championship Qualification Tournament
(Date and location TBD, between February and March 2018)
- Technical Delegate, 2018 IWRF European Championship Division B
(Date and location TBD)
- Technical Delegate and Assistant TD, 2018 IWRF World Championship
(August 1-10, 2014, Sydney, Australia)
- Technical Delegate, 2019 IWRF European Championship Division A
(Date and location TBD)
- Technical Delegate, Wheelchair Rugby, 2019 Para Pan American Games
(July 26 - August 11, 2019, Lima, Peru)
- Technical Delegate, 2019 IWRF Asia-Oceania Championship
(Date and location TBD)
- Technical Delegate, 2019 IWRF European Championship Division C
(Date and location TBD)
- Technical Delegate, 2020 IWRF Paralympic Qualification Tournament
(Date and location TBD, between February and March 2020)
- Technical Delegate, 2020 IWRF European Championship Division B
(Date and location TBD)
- Technical Delegate and Assistant TD, 2020 Paralympic Games
(August 25 - September 6, 2020, Tokyo, Japan)

On successful appointment each TD will receive:

1. an appointment letter outlining their responsibilities and term of appointment
2. a dedicated contact who will be an experienced TD who can mentor them in the role
3. a copy of the IWRF Technical Delegate resource to help support them in the role

Role and Responsibilities

Prior to the Event

- Review and confirm all sport technical references in the event checklist and event contract
- Provide advice to the LOC on all aspects of the technical organization of the event
- Establish and agree timelines with IWRF and the LOC for qualification and registration for the event
- Review all tournament documents and communications prior to distribution
- When applicable, conduct site visits to inspect the facilities and review event preparations with LOC
- Provide periodic updates to IWRF Competitions Committee
- Work with the Chairs of the IWRF Classification and Technical Committees on the selection of event officials
- Work with the Chair of the IWRF Competitions Committee on matters relating to event format, qualification, and seeding
- Review the entry list to ensure all participating athletes are eligible to compete under IWRF rules
- Work with the IWRF CEO to ensure the accreditation of all IWRF officials and delegates for the event
- Ensure that the LOC conforms to IWRF requirements for drug-free sport and doping control
- The ATD for the 2020 Paralympic Games may be required to attend a Test Event to be held six to twelve months prior to the Games.
- Other related duties as required
- The ATD for the World's and/or Paralympic Games may be required to attend a Test Event to be held six to twelve months prior to the Games

During the Event

- Provide overall supervision of the wheelchair rugby competition to ensure it is conducted in accordance with the rules and regulations of IWRF
- Inspect all areas of the competition and training venues to confirm that they meet the requirements detailed in the event contract
- Chair the tournament technical meetings

- Be present at the competition venue during the competition
- Approve any revisions made to the competition schedule
- Provide advice and support to LOC, the Chief Classifier, and the Head Referee to resolve issues that arise during the event
- Support the LOC to ensure that all venue and event-specific rules and regulations are followed
- When required, participate in the IWRF in-game Decision Review Process in cooperation with the Head Referee
- In cooperation with the Head Referee, maintain a record of flagrant and disqualifying fouls and game suspensions
- When required, apply the IWRF tie-breaking rules
- When required, take appropriate disciplinary action under IWRF rules and regulations
- Decide on questions that are not covered, or that are insufficiently covered, by IWRF rules and regulations, where these have not already been decided and do not fall within the jurisdiction of other authorities
- Act as the team leader for the delegation of IWRF officials and resolve any issues related to this delegation
- Represent IWRF in a professional manner at all times
- Other related duties as required

After the Event

- Report the official results of the event to IWRF within three days of the conclusion of the event
- Provide a post-event report to IWRF within fourteen days of the conclusion of the event
- Complete any additional reports as required by the LOC or IWRF

Qualifications

- Experience as an official or event organizer at IWRF sanctioned events
- Experience attending major IWRF sanctioned competitions or other major wheelchair rugby event as an official, team staff or team member.
- Strong knowledge and understanding of IWRF rules and regulations including the International Rules, Classification Manual, and Competition Regulations
- Strong leadership and management skills
- Ability to solve problems in an efficient and diplomatic manner
- Ability to judge situations quickly and correctly and make clear decisions to resolve them
- Ability to give clear and well thought out directions
- Ability to work well with others across cultural and language barriers
- Ability to remain calm and focused under stressful conditions
- Ability to work well in high-pressure, time-sensitive situations

- Written and verbal communication skills in English

Conditions of Appointment

- Persons selected for TD and ATD positions must be available for the full event period and any test events.
- The costs of travel and accommodation to attend the events, and any site visits or meetings prior to the events, will be covered by the LOC or IWRF.
- IWRF will not provide compensation for any time missed from employment.
- All positions will receive a \$25USD per diem at the event.

How to apply

To apply for these positions, please provide a current CV/resume detailing your wheelchair rugby and other relevant experience, along with a cover letter describing how you believe you fulfill the requirements for the position. Applicants should also provide the name and contact details for a reference or references who can confirm their qualifying experience for the position.

Applicants may apply for more than one event with the same application; please specify, in priority, the events and positions for which you wish to be considered.

Applications should be sent to the IWRF, attention Eron Main, CEO, by post or email:

Post: International Wheelchair Rugby Federation
Suite 349 - 5158 48th Avenue
Delta, BC V4K 5B6
Canada

Email: eron@iwrf.com

The deadline for applications is September 30, 2016

Applications will be reviewed by a selection committee. Applicants may be contacted for a telephone interview, to take place October 2016. IWRF expects to make all appointments by November 14, 2016.

For further information

For further information on this selection process, please contact Eron Main, IWRF CEO, by email to eron@iwrf.com, or telephone +1 779 232 9470 (for calls originating from the Americas) or +44 20 8133 0124 (for calls originating from the rest of the world).