

Record of GBWR Board of Management Meeting dated 30 Jan 14

Present: David Pond CEO DP
Kirsty Clarke National Development Director KC
Lorraine Brown Performance Director LB
Daniel Hook Corporate & Membership Secretary DH

1. Apologies None

2. Minutes of meeting dated 18 Dec 13

2.1 Approved.

3. Actions Arising

3.1 All actions complete :

- 2. 3. Rugby Wheels. In view of Mike Brown and Gloucester launch a danger of 'launch overload' so delay
- 5.0 BME engagement. KC meeting with Women's Fitness Foundation. DP to meet with Stonewall
- 6. 0 Talent strategy. LB now drafting paper. Draft to be available to inform February Sport England funding decisions

4. Forecast of Outturn

4.1 Fcast outturn details based on December management accounts:

Cash Position as @ 28 Jan 14	271.818
Income up to 31 Mar 14	57.972
Total:	329.790

Forecast expenditure:

Corporate:	91.700
WCPP	163.596
NDD	70.00
Total:	325.296

329.790

325.296

Positive variance: 4.494

Fcast end of year position:

Corporate:	adverse variance	37.600
WCPP:	positive variance	48.091 (against revised drawdown)
NDD:	positive variance	7.000

5. [2014-15 Business Plan](#)

- 5.1 Subject to completion of the narrative by DP the Board approved version 002 of the 2014-15 Business Plan.
Action: DP

6. [2014-15 Budget](#)

- 6.1 Version 003 FY 14-15 attached. This subject to further review post Sport England funding decisions and confirmation of Coloplast position.
Action: DP

7. [Funding Applications](#)

- 7.1 The status of funding applications is:

- *Children in Need*: application submitted for £25k for youth programme
- SE Inclusive Sport Fund: application submitted for £80k for programme in partnership with RFU
- *SE Get Equipped* application submitted for £10k for chair
- *SE Major Events Engagement* Fund application to be submitted in support of community programme wrapped around WWRC15
Action: DP/KC (initial scope by 14 Feb)
- *Wales Development Grant* application submitted for £25k
- *Spirit of 2012* application to be submitted in support of WWRC15
Action: DP
- SE Safeguarding application submitted for £18k to fund implementation

8. [Updates](#)

8.1 **Sport England Annual Review**

Positive review should meet 2013-14 targets. Potential for reward funding and decision expected post the 13 Feb SE Board. Acknowledgement of need to bridge the funding gap currently from 15/16

8.2 **Canada Training**

Performance objectives achieved. Opportunity for the full squad to be looked and to trial all lines. Good experience for new players and for staff.

8.3 **Centralised Training Venue**

Deadline for paper is 31 Jan. LB to chase. Action: LB

8.4 **Website**

On target to be delivered with changes on Monday 3 Feb. Will then need to be tested

8.5 **Rugby Wheels Programme**

All on target. Decision not to have formal launch in near future.

8.6 **Gloucester Launch**

This to take place 3 Feb 14 at Gloucester. Partnership between Gloucester RFU, Gloucester University, local sponsors and GBWR. New club to be based at the University and community programme funded by Gloucester RFC Foundation who will support 2 students to deliver. Kylie and Alan to attend launch with DP and KC

- 8.7 **Super Series**
Kicks off again on 1 Feb at Stoke. Lee Stutely lead.
- 8.8 **Harlequins**
DP met with CEO Quins on 21 Jan and agreed SLA. GBWR will work in support of Quins Foundation. Scope of involvement to be worked out between Quins Head of Foundation who joins before Easter and DP. Quins will support Performance Director and Coach development and will provide media and marketing opportunities. Will also assist with a kit deal.
Action: LB to provide full kit list/ to include NDD staff requirements
- 8.9 **Secretary General Visit**
Visit scheduled for 24/25 February. Programme with DP on 25 Feb. Agenda to be agreed.
- 8.10 **DMG/Club Model**
Early action now required to start development of club model. SLF will lead – KC to be available to meet SLF to scope out action plan to include using DMG as vehicle for consultation with Membership. Tight deadline for this work as it has to feed the review of governing documents. Action: KC
- 8.11 **Safeguarding**
Work is on target but KC to discuss the implementation programme with consultant and to agree process for putting in place the system
- 8.12 **WWRC15**
First draft of business plan to be completed by 2 Feb. Will be refined and presented to Trustees for approval on 12 Feb. Need to scope community wrap around – DP to meet with KC.

9. Key Priorities February

- WWRC15 Business Plan and brief to Board DP
- Review 2014/15 Budget post Sport England decisions DP
- Finalise Business Plan and submit to Board DP
- Board Trustees Meeting 12 Feb DP
- Super Series KC
- Launch new website and test DH
- Gloucester Launch KC
- Start Club model work KC
- Q3 WCPP due 11 Feb LB/DP
- Sec Gen visit 24/25 DP
- Scope WWRC15 community programme KC/DP

Date of next BOM 26 Feb – details awaiting KC advise