



Record of GBWR Board of Management Meeting dated 3 September 2015

Present: David Pond CEO DP
Kirsty Clarke National Development Director KC
Lorraine Brown Performance Director LB

1. [Apologies](#) Martyn Salt (MS); Daniel Hook
2. [Minutes of meeting dated 28 July 15](#)
 - 2.1 Approved.
3. [Actions arising not otherwise covered on the Agenda](#)
Actions pre-28 July Record
- 4.2 Wheelpower Activators. Follow Up post WWRC15 **Action: DP**
- 9.1 DP reported that he was finding it a challenge to get clarity on the Fan Zone activity planned for the Olympic stadium, Trafalgar Square and Wembley but would continue to pursue. **Action: DP**
- 9.2 Discuss with AF what has to be noted on service provider template eg unique tax reference. **Action: DP**

Actions: 28 July

8. All agreed that the BT Youth launch in Wales had been a great success. The Millennium Stadium worked well and Onshore achieved some excellent media pick up. Notice has also been received that Sport Wales has approved a grant of £25k for the purchase of chairs to be used in Wales.
11. DP reported that the updated Safeguarding action plan had now been received. The outstanding work related to 2 policies which had both now been drafted and will be presented to the GFSC on 9 Sep, and Guidance for Away Travel involving children which is being worked on.
- 13.2 DP reported that he had not yet received a response from the IWRP in relation to the classification issues he had raised. He agreed to request an update.
Action: DP

4. [July Management Accounts](#)

- 4.1 The BOM reviewed the accounts and a number of areas require clarification which will be followed up on Daniel's return on 7 September. DP questioned the large positive variance in the WCPP monthly total - £105.3k. LB explained that this related to:
£32k pre-payments
£20k staff payments



£15k Lillishaw invoices
£20k WWRC

As this still only accounts for £87k DP asked LB to further review the position and to provide an updated accurate position with commentary.

Action: LB

5. [BT National Championship Review](#)

5.1 DP thanked KC for the comprehensive paper she had produced reviewing the 2015 Nationals event. The paper and the issues arising from it were discussed thoroughly by the BOM with the following conclusions:

- It was agreed that the event should be played over 2 days and not 3.
- The number of teams attending the final should be between 8-10. Ideally 8 works best but there is a need to ensure that the event does not become the same as the Super Series. **Action: KC to discuss with DMG**
- It was agreed that in order to get to the number of teams above it will be necessary to have some sort of pre-qualification event. **Action: KC to discuss with DMG**
- It was agreed not to use the Copper Box Arena but to explore other venues. Sheffield is a preferred option. **Action: KC**
- Post DMG a plan will be drafted which DP will discuss with BT. **Action: KC/DP**

6. [Trustee Induction/Board Preparations](#)

6.1 DP went through the Trustee Induction Agenda and the 30 minute presentation requirement for WCPP and Development. DP requested short updates from LB and KC to feed into the September Board by Wednesday 9 September.

Action: KC/LB

7. [BT Community Festival Update](#)

7.1 KC reported good progress. The 6 youth teams are now all confirmed and working towards the tournament:

Saracens, Wales, Exeter, Feltham College, Gloucester, Harlequins. There are 3 confirmed military teams: Tedworth, Catterick, Colchester. The final team should be confirmed in the coming days. **Action: KC**

7.2 Activities in the upper concourse are to date:

Rowing, Volleyball England, Boccia, Harlequins, Tennis Foundation, Roma Sports, GBWR Clubs.

7.3 The Speedmaster Challenge has now been signed off.

7.4 Outstanding Actions:

- Marketing the event to get people in to watch– update required **Action: KC**



- DP to discuss BT / UKS Board at Waterloo *Action: DP*
- Media Plan. *Action: KC to discuss with Simon Whittam*
- Postcards with GB Squad: *Action: images available from DH*
- Presentation of Awards. *DP to discuss with BT*

8. [BT WWRC15 Update](#)

8.1 DP reported key points:

- Court branding agreed
- ITV started key preparation meetings
- ITV Promotional film to be broadcast from 26 September
- Work ongoing with cone and crashometer proptotypes
- Further interest from new sponsors and anticipate signing up
- Marketing of tickets is now the top priority.

9. [Government Consultation Paper on Future of Sport](#)

9.1 The BOM reviewed the draft response prepared by the Sport & Recreation Alliance CEO forum. Following discussion it was agreed that GBWR should also submit a response.

Action: KC/LB to submit comments to DP by Monday 28 September. DP will use as basis for draft response. He will then circulate for comment to key NGB individuals before submission.

10. [Looking Ahead Strategy Day](#)

10.1 The BOM discussed opportunities to bring the Board and key stakeholders together for a strategy day ahead of preparations for next funding round. All agreed the value of this. Period 9 – 13 November proposed as an opportunity to do this.

Action: DP to discuss with Board

11. [AOB](#)

11.1 KC briefed the BOM on the Crowdfunder funding initiative and agreed to circulate the details of access to enable others to promote. *Action: KC*

Date of Next Meeting:

23 September venue to be confirmed