

Record of GBWR Board of Management Meeting dated 3 Sep 14

Present: David Pond CEO DP
Kirsty Clarke National Development Director KC
Lorraine Brown Performance Director LB

1. [Apologies](#) Daniel Hook Corporate Secretary DH
2. [Minutes of meeting dated 17 Jul 14](#)
 - 2.1 Approved.
3. [Actions arising not otherwise covered on the Agenda](#)
 - 3.1. Lee Stutely Contract tbc by 30 Sep 14 Action: KC/LB
 - 4.1.1 Report for Saracens complete and submitted. 4 x Roma Youth chairs to be delivered in next 7 days. Children in Need update to be followed up – KC. Concern re position of Aspire – update Oct BOM
 - 4.1.2 Telecon with SE confirmed reward funding to increase WSP deliver. Await formal award offer – update next meeting
 - 4.1.3 Military Report complete. Some additional costs to be added – KC. To be discussed with Martin Coclough H4H post Invictus – DP
 - 4.2.2 Media piece on Ayaz completed. Further article being written by The Independent. DP has meeting with Head Policy Stonewall on 17 Sep 14. Woman event to be Planned - KC
 - 4.3.1 Challenge Cup cancelled due to lack of take up. GBWR supporting more local competitions
 - 4.3.3 Meeting with GLA fixed for 11 Sep 14. Draft agenda to be sent - DP
 - 4.4.3 Evaluation of Lillishaw as potential centre of excellence. GB camp being held there week of 6 Oct . Plan is to use this as part of evaluation process especially to get athletes perspective. Evaluation of costings to be completed. If all prove positive aim is for a start date of January 2015.
 - 4.5.5 Volunteer Strategy should read Classification Strategy. Update Oct BOM – LB/KC
 - 4.6.9 Business Continuity plan. Update Oct BOM - DH
 - 4.7.3 Ongoing concerns re resources available in Wales. A number of Community Grants are being applied for. List of these to be available for Oct BOM – KC
4. [Invictus Games](#)
 - 4.1 GBWR involvement all on target. Now delivering in 3 separate areas:
Coaching/managing GB team Lead Mike Spence
Coaching/supporting celebrity event Lead DP
Managing the full day tournament Lead Richard Allcroft
5. [AGM](#)
 - 5.1 Confirmation that it will be held at Marriott Leicester on 8 October. Special BOM on 30 Sep to run through. Ahead of this 5 minute presentations to be prepared – CEO/NDD/PD based of Annual Report. Dates for statutory notifications:

- 17 Sep 14 AGM Formal Notification
 24 Sep 14 Deadline to receive Member Resolutions
 1 Oct 14 Deadline to receive Member AGM Items
- 5.2 Revised Annual Report is now with printers and this will be placed on website next week.
6. [Coaching Conference](#)
- 6.1 New venue to be sourced – possible Leicester Football Club. LB/KC to finalise details and report back at 30 Sep special BOM
7. [Harlequins/Saracens Partnership](#)
- 7.1 Harlequins
- Pilot community programme using Mike Brown donated cash to start in Oct/Nov
 - Bucket Collection opportunity at Wasps Game on 20 Sep. More detail required on additional opportunities that day – Action: DP/KC
 - Opportunity to use big screen at match and programme article- discuss with Onshore Action: DP/KC
 - Seeking detail of a corporate opportunity post Christmas
- 7.2 Saracens
- Scope of first programme now agreed with Saracens Priory Foundation. This will be a youth programme delivering with local schools.
8. [Safeguarding](#)
- 8.1 Progress towards establishing an effective system are on track:
- Framework now agreed with CPSU
 - List of individuals requiring DBS checks confirmed
 - GBWR to fund DBS checks for each club head coach and welfare officer and also individual coaches who are used to deliver GBWR programmes
 - RDOs have undertaken verification training
 - DP to confirm Trustee as Board lead Action: DP
- 8.2 A confidential safeguarding issue was discussed. It was agreed that an interim Case Management Group should be constituted. DP will discuss with Trustees. Action: DP
9. [WWRC15](#)
- 9.1 Progress on track:
- Martyn Salt as Event Director now in place and will attend 22 Oct Board. He attended World Championships
 - Draft schedule has been put together and discussed with IWRF – aim to make it commercially attractive. Aim to finalise this soon as basis for ticketing strategy and further marketing
 - Some concern at lack of progress on landing sponsors. Strategy to be reviewed
 - UKS has agreed £90k deficit funding. Awaiting formal award
 - DP to meet with RWC15 pm to further discuss joint opportunities

10. [DMG](#)

10.1 DMG scheduled for 18 Sep 14. Agenda to be confirmed but key items to be covered will include:

- Club Model – KC to discuss presentation with SLF
 - Review Memorandum and Articles
 - Approach to sponsorship/corporate opportunities – club/GBWR
- Action: KC to discuss with DH

11. [2014 World Championships](#)

11.1 LB reported:

- UKS target achieved – 5th
- No1 in Europe but other teams challenging especially Denmark and Finland
- Internally disappointed to lose to Canada after such a battle – sense GB could have won but lots learnt
- 3 areas of focus going forward are: more work understanding how to peak for top competitions; continue to increase exposure to top teams; looking at smaller targeted mini camps where typically 6-7 players used to provide concentrated coaching on individual lines

12. [Talent Camps](#)

12.1 Early camps have gone well. The plan is for an increased focus in this area post October. Staff looking visiting School Games to look at basketball and identify potential talent.

13. [IWRG General Assembly](#)

13.1 Summary now available on the website. Key for GB is that the 2018 World Championships will be a tournament for 16 teams and so DP has notified UKS that it will not be pursuing a bid to host.

14. [Other](#)

14.1 Media Priorities – KC/DP discuss

14.2 Board Trustees – KC/LB provide key points to DP by Friday 5 Sep

14.3 Mid Term Appraisals – LB/KC/DH to ensure objectives are documented on report template and complete 6 month self review

14.4 LB/KC appraisal times to be set around staff training 5-6 Nov. DP to discuss timing with DH

15. [AOB](#)

15.1 DP/LB to agree time to go through budget and cash flow.

Date of Next Meetings

1000	30 September	AGM Preparation
1000	22 October	WWRC15 Event Director to attend
1000	19 November	
1400	17 December	Short meeting followed by Xmas dinner