



Record of GBWR Board of Management Meeting dated 27 Apr 2016

Present: David Pond CEO DP
Kirsty Clarke National Development Director KC
Lorraine Brown Performance Director LB

1. Apologies Nil
2. Minutes of meeting dated 23 Mar 16
 - 2.1 Approved.
3. Actions arising not otherwise covered on the Agenda
 11. Membership Rules to be circulated to DMG ahead of May meeting discussion
 - 6.1 Onshore to be provided with template for charges Action: DP
 - 7.4 Pensions: options to be presented to GFC on 18 May
 - 7.5 European Champs. DP reported favourable feedback from UKS on the documentation produced for the Event Panel. DP to finalise ready for presentation to UKS Event Board. KC concerned that now 2019 is the target might other cities now bid if given the opportunity. DP to discuss with UKS.
 - 7.13 LB reported ongoing concerns with BLK who seem uncontactable. LB meeting with Team Manager to discuss and will report back. Action: LB
4. End of Year Accounts
 - 4.1 The EOY accounts were presented. These will now be reviewed by the auditor. They are in tolerance with the forecast position at end of February with the WCPP reporting an overspend of £27k and Development and Corporate reporting positive balances of £3k and £20k respectively. DP awaiting final audited accounts and will discuss savings measures in 2017 to address WCPP overspend. Action: DP
 - 4.2 DP asked the team to reflect on each of the lines in the accounts that are significantly different from the original budget and to be clear as to why this is the case. This data should also be used as a starting point for forecasting 2016/17 expenditure.
5. AGM
 - 5.1 The AGM is booked for 13 July at Twickenham. One resolution will relate to the Membership Rules.
6. Work Plans
 - 6.1 Project Officer. DP was concerned by the lack of detail and timelines in the work plan. Following discussion it became clear that there needed to be a greater understanding as to the GBWR position in respect of developing the variant. It was



agreed that DP would chair a meeting between Richard Allcroft, Luke White and KC to discuss further.

Action: DP

- 6.2 Youth Programme Manager. Programme looks good but again it needs a much more detailed breakdown of KPIs v dates. Placing everything against an end of year date does not allow for effective monitoring of progress against deliverables. KC outlined Nottingham Youth Festival to be held on 18 May and BT Youth National Champs in November.

Action: KC to review workplan and provide timelines against activity/output

7. Classification

- 7.1 KC updated on Classification. Yvonne Culloty is a Level 3 and has effectively taken over from Sarah Leighton as Head Classifier. A Job Description for the position has been produced. Ruth Mort is a Level 2 and will be attending the Canada Cup as part of her assessment. Further clarification on budget lines in the International Relations budget is required.

Action: DP/KC

8. Officials

- 8.1 KC confirmed that the NGB is in a healthy position with regards to the number of Table Officials. There is a need however to increase the number of Referees and to develop more Referees who are capable of gaining an international qualification. In view of the current position the aim is to use Poland to support the development of GB referees.

- 8.2 It was agreed that all appointments to international events should be forwarded through the CEO.

Action: DP to inform IWRF

Action: KC to provide regular update on Referee development

9. BT National Championships

- 9.1 DP congratulated KC and her team for another well organised and delivered championships. It was agreed that the EIS was a very effective venue for the event. The BOM discussed the position of Ospreys who had to drop out of the tournament as they were unable to produce a team due to Invictus commitments and also the position of overseas players. Both matters will be discussed further by the DMG.

Action: KC

- 9.2 KC confirmed that evaluation reports for both the Super Series and the National Championships will be completed by 1 June in time for the GFC.

Action: KC



10. Club Affiliation

- 10.1 KC reported that the club affiliation process is progressing well with some clubs ready for presentation to the GFC. DP agreed the template to go to the GFC and reviewed the detail underpinning it. It was agreed that KC will provide a list of the clubs to be evaluated by the GFC at its June meeting and that in addition to the templates the full London report will be provided to give the GFC an overview of what lies behind the template they see.

Action: KC/DH

11. Rio Team Selection & Announcement

- 11.1 LB confirmed that the selection meeting for Rio was set for 5 May and that Phil Smith from the BPA would be observing. The Team Announcement will take place on 12 May at Lillishaw.
- 11.2 DP presented options for the cap presentation and Rio Families Day. It was agreed that the presentation should take place on the morning of Friday 22 July in order to maximise media opportunities and that this would be followed by the families day on Saturday 23rd.

Action: DP to discuss with BT and order Caps

12. Outstanding Service Recognition

- 12.1 DP raised the matter of recognition for outstanding service and expressed a wish to have a proposal in place to present to the Membership at the AGM. The BOM discussed options including an Athlete Hall of Fame. DP is keen to have something which is inclusive and provides an opportunity for anyone who provides outstanding service to be recognised. He used the example of Sarah Leighton who has been the Head Classifier for 9 years and during this time used all of her holidays from her NHS role to act as a volunteer at national and international tournaments. It was agreed that DP should produce an options paper for discussion at the DMG

Action: DP

13. AOB

- 13.1 KC reported that she was meeting with the Wooden Spoon to follow up an opportunity that DP had discussed with the Operations Director of Wooden Spoon relating to a Chair campaign. KC will report back progress.

Action: KC

- 13.2 DP asked for an update on the chair position in respect of the GKG application. LB will update on whether athletes have now been measured by Roma.

Action: LB

Date of Next Meeting

25 May 16 @ 0930