



Record of GBWR Board of Management Meeting dated 25 May 2016

Present: David Pond CEO DP
Kirsty Clarke National Development Director KC
Lorraine Brown Performance Director LB

1. Apologies Nil
2. Minutes of meeting dated 27 Apr 16
 - 2.1 Approved.
3. Actions arising not otherwise covered on the Agenda
 - 7.3 LB reported that BLK had restructured its organisation and operation. Some manufacturing will also be moved to the UK. The Team Manager has met with the new management team and an order for clothing has been placed.
 - 12.1 DP to provide Outstanding Service Recognition Paper
4. Q4 Review of Business Plan
 - 4.1 See separate completed RAG template. Of 107 KPIs
 - 4.2 Comment on 6 Red rated KPIs:
 - 1.2 **Rugby Wheels Masters:** delete objective following further work
 - 1.4 **SIU promotional materials:** ongoing delay due to changing practice in SIU delivery and review of requirement
 - 1.7 **Establish 2 x paraplegic teams:** ongoing as part of development of variant game
 - 5.6 **Mandatory training opportunities:** ongoing objective to identify requirement and provision
 - 7.1 **2 new partners:** objective modified to achieve partners for WWRC15 which was exceeded
 - 7.2 **Scotland funding support:** ongoing. Further pilot programme to be delivered in Glasgow in summer 2016 attempt to engage Sport Scotland
 - 4.3 Comment on 15 Amber rated KPIs:
 - 1.3 **Coaching courses for military:** ongoing external courses subject to confirmation of Registered Centre
 - 1.8 **LGBT initiative:** ongoing contacts made with Stonewall and transgender policy has been developed
 - 1.8 **Campaign BME groups:** objective modified from campaign to activities as opportunities arise. Significant success around use of elite athletes- ongoing
 - 2.2 **7 Clubs Quality Standard:** delay due to Sport England launch. Clubmark now live and RDO training started.



- 2.3 **2 Rugby Wheels Programmes delivered not 4:** ongoing, timing resource issue
- 3.4 **Events Strategy:** slippage still in development and working with UK Sport ongoing
- 4.3 **Talent Identification:** different mix than specified at start of year but happy with TI progress
- 4.4 **Elite Chair:** good progress but activity suspending in run up to Rio
- 5.0 **Mentoring Programme:** slippage due to timelines to coaching qualification implementation
- 5.2 **Accredited Officials Course:** delay in work due to change of project lead - ongoing
- 5.3 **Classification database:** ongoing, excellent progress
- 5.5 **Volunteer Resource:** slippage, resource issue
- 6.5 **Future WWRC15:** outside direct control; discussions with Japan and IWRF
- 6.6 **Business Continuity:** ongoing work
- 6.8 **Pension Provision:** on target to meet requirement

5. Pensions

- 5.1 DP briefed that Pensions Workshop scheduled for 12 July. All 11 employees are required to attend.

6. GFC Preparation

- 6.1 Items to go forward to GFC include: 2016/17 Fees; Club Affiliations.
- 6.2 BOM discussed recommendation for 2016/17 fees. Membership Fees have been held at the same level for 2 years. Inflation has averaged 0.3%- 0.5% during this period. There is an expectation from major funders that sport will increase its contribution and become less reliant on investment from Sport England and UK Sport. BOM agreed to recommend that GFC approve membership subscriptions being held at current level for a third year in succession. Super Series Fees were set at £250 per weekend per club in 2015/16 season. This covered approximately 20% of the competition costs the remainder coming from sponsorship and lottery. BOM recommendation to GFC is to increase competition costs to £300 for the new season. Clubs were not charged for the Nationals in 2015/16 and the BOM agreed to recommend that there should be no charge in 2016/17. Clubs should be forewarned that Membership and Competition fees are likely to increase above the level of inflation in 2017/18 to meet requirement for greater self funding.
- 6.3 KC proposed that 5 applications for club affiliation be submitted to the GFC in June.
Action: DH to provide DP with documentation/

7. Strategic/Operational Timelines

- 7.1 Updated document to be circulated.
Action: DH



8. Quick Updates

- 8.1 **GB Launch.** Went well, some media pick up but regional rather than national.
- 8.2 **Japan Para Tournament.** Successful performance opportunity on road to Rio. Team achieved Silver and its first win over USA. Still much to do before Paralympics but team on track and looking more composed under pressure.
- 8.3 **Invictus.** Growing in profile and now established in the international events calendar. Wheelchair Rugby achieved Bronze in Orlando. Interesting to see a more professional approach by some nations towards podium achievement and some classifiable athletes used by some nations taking part in rugby. Next year competition will be between 26-30 September in Toronto. BOM agreed to meet with H4H in July to discuss GBWR involvement going forward.
- 8.4 **DMG.** Good meeting, positive feedback on the Super Series and Nationals. Proposed Membership Rules passed with no comment.
- 8.5 **AGM.** Notification and Papers will be distributed on 22 June. BOM on June 29 to rehearse Director presentations.
- 8.6 Leave Dates Agreed

9. AOB

- 9.1 KC requested extension to insurance cover to 5 sessions for programme with adults with intellectual impairments.
Action: DP
- 9.2 LB explained that GB will not participate in Parallels London as the cost of involvement and timing does not align with current objectives or budget commitments.
- 9.3 DP raised the question about progress towards approaching Maggie Alphonsi to invite her to join Mike Brown as an ambassador. Agreed DP should write a formal letter of invite.
Action: DP
- 9.4 DP briefed on the approach by Laura Wright who is keen to discuss how she can become involved with GBWR. Meeting planned for 28 June
- 9.5 Sport England Strategy now published and awaiting investment principles.

Date of Next Meeting

29 June 16 @ 0930