

Record of GBWR Board of Management Meeting dated 22 August 2013

Present: David Pond CEO DP
Kirsty Clarke National Development Director KC
Lorraine Brown Performance Director LB
Daniel Hook Corporate & Membership Secretary DH

1. Apologies None

2. Minutes of meeting dated 25 Jul 13

2.1 Approved.

3. Actions Arising

3.1 All actions complete with the exception of:

- Contracts. Brian Ward and Lee Stutely's to be signed. Action: KC
- Super Series 2, 3 and Nationals Evaluation to be forwarded to DP by 23 Aug
Action: KC
- DP to sight central H&S file held by DH at Twickenham. Action: DP
- LB report on Chair Project plan. A player group comprising of Alan Ash, James Price, Johnny Coggan and Matt Sullivan was being brought together with the aim of a 12 month project with Roma to start post Europeans.
Action: LB to report progress at October BOM
- 5.4 LB and KC to agree support package to be delivered by GB Mechanic and present at Sept BOM Action: LB/KC
- 7.3 KC to provide contact number for Saracens Development Officer. DP to discuss development programme ahead of any further discussions with Nigel Wray
Action: DP/KC
- 8.4 Monkey Survey questions to be agreed. Draft to DP by 29 Aug. Action: KC
- 6.1 Branding Guidelines. DP to discuss with DH and report back at Sep BOM.
Action: DP

3.2 Other feedback and actions falling out of the above:

- Staff Training day now set for 2 Dec. To include RDOs, Operations Manager (assuming appointed) Lee Stutely; Nurse; Coaches. Agenda to include: Overview – where are we going as an NGB (Lead: DP/LB/KC); Manual Handling; Safeguarding; H&S training – to be delivered by external experts (Lead: DP). Venue: Copthorne Hotel, Birmingham Action: DP/DH
- Safeguarding. To confirm external support. DP to discuss with NSPCC and agree by 26 Aug. Action: DP
- DP has met with Coloplast and agreed new contract for Super Series event only at £25k. Nationals will now be available as separate Sponsorship opportunity

4. July Management Accounts

4.1 Review of July management accounts confirm that all areas are on budget with no areas for concern. DP sought reassurance that the RDOs were able to manage their

workloads within the current budget and their contracted time. KC admitted that this was a challenge as the development programme is now bigger than that we originally budgeted for. This means that RDOs are having to be creative and look for opportunities to access small grants and partnership resource. At this point KC has no major concerns but we need to watch this area over the coming months.

5. [Talent Pathway](#)

5.1 LB reported on the Talent Pathway programme. Key points are:

- Talent ID days have been set for 15 September at Loughborough and 29 September at Nottingham
- 15 September will be for individuals who have not played the sport. 11 have been identified by EIS following the public appeal and others will be invited, mainly young people
- 29 September will be for those individuals currently in the game who the coaches have identified or who clubs have nominated
- 15 November will be used for fieldwork and evidence based testing.
- From the above 12-18 athletes will be selected for the Development Squad.
- The Squad will be led and coached by Assistant GB Coach, Justin Frishberg supported by other coaches which are being finalised.
- In addition to the above there will be a CPD programme for the coaches focusing on technical/tactical development and coaching framework. The GBWR physiologist and S&C coach will also be part of the delivery.
- There will be early work around classification with the intention of using Sarah Leighton and Tom Mitchell to provide classification assessment of all athletes. KC also wishes to use Sarah for classification work and to lead on workshops for potential new classifiers. Following discussion it was agreed that LB/KC should discuss exact requirement, agree a JD and DP will draw up a Service Level Agreement.
- Talent camps have been scheduled for:
26-27 Oct; 23-24 Nov; 8-9 Mar; 19-20 Apr; 14-15 Jun; 12-13 Jul

6. [Competition Programme](#)

6.1 [Domestic Competition](#)

Coloplast Super Series

Division 1 SS1	5-6 Oct 13
SS2	1-2 Feb 14
SS3	15-16 Mar 14

All to take place at Fenton Manor, Stoke on Trent

Division 2 SS1	12-13 Oct 13
SS2	15-16 Feb 14
SS3	29-30 Mar 14

All to take place at de Montefort Leicester

Nationals

3-5 May 14 currently scheduled for Fenton Manor. DP expressed a wish to make the Nationals more of an Event. This could provide more of a showcase event where we opened up to spectators; looked for a sponsor; marketed appropriately. The BOM agreed this aspiration.

Action: DP to pursue sponsor. KC to confirm Fenton Manor suitable for an event eg spectator viewing; wider facilities etc. KC also to present to DMG.

Action: DP to investigate use of Copperbox for Nationals 2015 – May bank holiday 2-4

6.2 Development Squad

Programme still to be agreed. Looking at a Spring tournament, possibly Prague.

Action: LB to provide programme at September BOM

6.3 GB Squad

Programme has some set competitions but more work to be done to finalise. Currently agreed are:

- Jan 12-27 USA for Knock and Roll and Demolition Derby in Birmingham Alabama plan is to take two teams - 18 players
- June (dtbc) Canada Cup

Outside of this LB looking to host some competition opportunities in UK around May/Jun/Jul. Preliminary discussions held with Sweden, Denmark and France all of whom are positive.

Action: DP to investigate use of Copperbox dates:

16/17/18 May 14; 23/24/25 May 14; 21/22 Jun 14; 28/29 Jun 14; 4/5/6 Jul 14

7. Worcester Disability Group Meeting

7.1 DP debriefed on Worcester Disability Group meeting. Sports represented were Wheelchair Basketball; Goalball; Disability Football; Boccia. The group putting together a joint Sport England bid to fund a multi-sport 'Capture Programme'. This to involve creating a series of introductory day sessions across the country targeting new interest in one or more of the sports. Aim is to employ a Project Manager to work with the NGBs to manage the programme. Individual to be employed by Basketball and work out of the BB NGB offices.

Action: KC to lead on our involvement

7.2 Adam Blaze Sport England Disability lead briefed on additional funding being made available for Disability groups. Announcement expected on 29 Aug of an additional £13m investment. £7m for Inclusive Sport Round 2 – this not specifically targeted at funded sports and will need to 'demonstrate' additionality' over and above current plan to stand any chance of access. Also £1m for equipment. Potential here for

GBWR to bid for additional chairs to support new clubs and Rugby Wheels programme.

Action: KC to lead with RDOs

8. National Youth Programme

8.1 DP keen for this to be a high profile national launch as it is a potentially highly attractive programme for partners. KC given go ahead and start scoping implementation plan based on following principles:

- Assume £20k budget
- Delivery areas in line with proposal agreed with Nigel Wray
- Any partner must deliver under GBWR brand
- Identify and agree the schools/organisations to work with
- Identify and agree staff – Ross Morrison to be approached to coach
- Agree timetable for launch and programme
- Presume launch at Saracens ground but will need to address playing area
- Agree marketing plan with Onshore as part of Onshore scoping work
- DP to approach Owen Farrell to act as Ambassador

Action: KC to provide sufficient detail early to enable DP discussions around launch with potential sponsors and partners eg Ministers Office, not importantly timing

9. Military Recovery Unit Programme

9.1 DP reported that following meeting with Martin Coclough of H4H, the H4H Grants Committee had approved the GBWR proposal to deliver wheelchair rugby in the Recovery Units building on the Headley Court work. The priority now is to agree the detail of the implementation plan and a scoping meeting has been provisionally set (subject to H4H confirmation) for 23 September at Tedworth House. Plan will be to present the game and the plan to representatives from all the Recovery Units and then to agree detail.

9.2 There is a need for GBWR to be alert to and consider how to deliver a variant of the game which is not classification dependent. This will need to be worked through with the coaches prior to any delivery.

Action: DP to confirm date and produce draft programme for the meeting

KC to start getting the infrastructure in place eg coach – looking to use Ross Morrison and Mike Spence and to consider the variant element

10. AGM

10.1 DP briefed that all papers had now been sent out to Members with timelines for any proposed resolutions. The indications are that the majority of the Trustees are not available for the meeting but this will not affect the legitimacy of the meeting and there will be a Trustee to chair. There is no further requirement of the BOM other than to be there and take any questions relating to their areas of responsibility. The main focus of the AGM will be to deal with the statutory issues which were not dealt with at the June meeting due to it not being quorate

11. [Onshore Workshop](#)

- 11.1 Now set for Tuesday 10 September at 1000. Morning session to agree media/marketing/PR requirement. Afternoon to focus on website and social media. Action: All to be clear about our objectives and priorities and all to attend ready to contribute to the workshop. The more the RDOs and BOM explain our business and what we want from this the better Onshore will be placed to scope the work

12. [Strategic Operational Plan](#)

- 12.1 Following discussion Version: 005 attached

DONM: 25 Sep 13 Twickenham